

**Kinsley-Offerle School District U.S.D. #347**  
**Board of Education Special Meeting Minutes**  
**Wednesday, July 24, 2019**  
**6:30 p.m., KJSHS Band Room**

**CALL REGULAR MEETING TO ORDER**

The special meeting was called to order at 6:36 pm by the Board Vice-President, Brian Taylor.

**Member Present:**

Brian Taylor – Vice President  
Kathy Brown  
Mitchell Craft  
Linette Miller  
Kelsey Peterson

**Staff Present**

Becky Burcher, Superintendent  
Alicia Hodges, Board Clerk

**ADOPTION OF AGENDA**

Motion was made by Mitchell Craft seconded by Kelsey Peterson, to approve the agenda as presented.

**Motion passed: 5-0.**

**APPROVE MINUTES**

Motion was made by Linette Miller, seconded by Mitchell Craft, to approve the minutes for the July 8, 2019 meetings as presented.

**Motion passed: 5-0.**

**CONSENT AGENDA**

1. Financials
2. Resignation – Rhonda Melia as KOES Paraeducator

Motion was made by Linette Miller, seconded by Mitchell Craft to approve the Consent Agenda as presented.

**Motion passed: 5-0.**

**DISCUSSION ITEMS**

1. Facilities Update
  - a. Summer Maintenance
  - b. Dome/Electrical
  - c. Bleachers at Football Field
  - d. Football Field Scoreboard
2. Staff Development Plan/PDC (Professional Development Council)
3. School Fees
4. 19-20 Negotiated Agreement
5. Budget Hearing
6. 18-19/19-20 Board Goals
7. Tort Law

## EXECUTIVE SESSION

### Personnel

Motion was made by Mitchell Craft, seconded by Linette Miller to go into Executive Session with administration at 7:05 to discuss Classified Personnel, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:30.

**Motion passed: 5-0.**

Motion was made by Mitchell Craft, seconded by Linette Miller to go into Executive Session with administration at 7:31 to discuss Administrative Personnel, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:46.

**Motion passed: 5-0.**

Motion was made by Linette Miller, seconded by Kelsey Peterson to go into Executive Session with administration at 7:46 to discuss Substitute Teacher Application, pursuant to non-elected personnel exception under KOMA, and the open meeting to resume in the board room at 7:48.

**Motion passed: 5-0.**

### Students

Motion was made by Kathy Brown, seconded by Mitchell Craft to go into Executive Session with administration at 7:48 to discuss Confidential student concerns of one or more student(s), pursuant to the exception relating to actions adversely or favorably affecting a student(s) under KOMA, and the open meeting to resume in the board room at 7:58.

**Motion passed: 5-0.**

### **ACTION ITEMS**

Motion was made by Linette Miller, seconded by Mitchell Craft to hire the Debra Cummins as Emergency Substitute Teacher.

**Motion passed: 5-0.**

Motion was made by Kelsey Peterson, seconded by Linette Miller to accept the changes to the Staff Development Plan as presented.

**Motion passed: 5-0.**

Motion was made by Kelsey Peterson, seconded by Mitchell Craft to accept the School Fees for the 2019-2020 school year as presented.

**Motion passed: 5-0.**

Motion was made by Mitchell Craft, seconded by Linette Miller to accept the Negotiated Agreement between USD 347 Board of Education and the Teacher (Kinsley-Offerle NEA) for the 2019-2020 school year.

**Motion passed: 5-0.**

Motion was made by Linette Miller, seconded by Mitchell Craft to approve the classified salary schedule for 2019-2020, adding \$0.05 to the base and allowing a step down for all classified staff.

**Motion passed: 5-0.**

Motion was made by Mitchell Craft, seconded by Linette Miller to approve the proposed salary increase for the administration staff.

**Motion passed: 5-0.**

**SUGGESTED TOPICS FOR THE NEXT MEETING**

*Next regularly scheduled meeting: Monday, August 5, 2019*

*Approve budget for publication*

*Board operation policy*

**ADJOURNMENT**

Motion was made by Mitchell Craft, seconded by Linette Miller to adjourn the meeting at 8:03 pm.

**Motion passed: 5-0.**

Approved on: August 5, 2019

Board President Clifford Almy

Board Clerk Alicia Hodges

